

**Faculty Senate Minutes**  
Glendale Community College  
January 28, 2021, 2:30 - 5:30 p.m.  
Teleconference via Zoom

*A quorum being present, GCC Faculty Senate President Tenisha Baca called the meeting to order at 3:19 pm.*

*Senators in Attendance: Terri Desai, Raymond Baesler, John Coughlin, Pamela Gautier, Kristina Burch, Ladonna Lewis, David Boninger, Lyle Clark, Grace Paul, Elizabeth Saliba, Peter Lupu, Paul Romo, Steve Kadel, Erik Gergus*

*Senators absent: Phil Fernandez, Chuck Hulihan, Robert Reavis*

Guests: President Leyba-Ruiz, VPAA Scott Schulz, Sr. Assoc. VP of GCCN Lorelei Carvajal, Matthew Coignet, Kurt Marley, Sasha Radisich, R.J. Leamaster, Rachele Hall, Douglas Deiss, Helen Devereux, Christine Jones, Sergio Rivas

- I. Call to Order  
Meeting called to order at 3:19 p.m.
- II. Approval of the 11/19/20 Meeting minutes  
*Moved: Lewis; Seconded: Coughlin; Approved; 1 Abstention*
- III. Approval of 1/28/21 agenda  
*Moved: Boninger; Seconded: Coughlin; Approved with two additions.*
- IV. Business
  - a. Nominating Committee for Election of Senators and President-elect  
President Baca requested two non-officer senators to serve on the nominating committee. The senate constitution requires the committee be formed by February 15. Senators Kadel and Gergus volunteered. The remaining three members will be solicited from among non-senator residential faculty.
  - b. Forming subcommittee to explore senate funding  
At a previous meeting, VPAS Erpelding suggested two options for funding. The senate could make ad hoc requests or advocate for a small on-going budget line. Rather than form a committee at this time, President Baca will explore the requirements and timeline for these two options and report back to the senate.
- V. Reports
  - a. Chairs - Co-Chair Rachele Hall  
See Appendix

b. PRRC

Senator Gergus indicated that the committee has received a case, but he had nothing to report at this time.

c. Faculty Staffing Advisory Committee

Two sub-groups have been formed to revise the staffing process. One will address roles and responsibilities and is led by Doug Deiss and Chuck Jeffery. The other will tackle process and timeline and is led by Phil Fernandez and David Boninger.

d. Treasurer

Current Balances:

Checking	\$8939.24
Savings	\$ 25.02

e. President/FEC

- i. FERPA. To speak with parents about their student, a release authorization form must be completed through the admissions office. Angela Acuna, Ben Gomez, and Jesse Leach are points of contact for more information or if you have any questions regarding FERPA.
- ii. Last date of attendance. SIS Drop codes are being revised. LDA is being removed for the drop code "Never Attended."
- iii. Sustainability board. Second Nature is a platform being used to collect data on our carbon footprint. GCC's commitment is to be carbon neutral by 2025. We are currently at 65% of our goal. The board is considering a tele-work option for employees to help GCC achieve its goal.
- iv. Strategic Planning. Design team has finished listening sessions and is now finalizing goals. These will be looped out to faculty when ready.
- v. Last year's U.S. Presidential executive order prohibiting certain types of sensitivity and cultural awareness training has been revoked.
- vi. 2020 Monitoring Report. Shared with the GB. The report is an annual update on performance metrics for MCCCCD, including progress toward MCCCCD GB Outcomes. MCCCCD is improving in college readiness, credit momentum, college level course completion, number of award recipients and CTE award recipients. MCCCCD is declining in persistence, 1st year college level course success rates, headcount, credit hours, and number of transfers to in state public universities.
- vii. MyInfo app for students. The app has been updated and is now available for download.
- viii. Dean of Student Life Interviews. Interviews will be February 17 and 18. A public forum scheduled for March 3.
- ix. FEC Report
  1. Department Charters. The FA requires department charters to be created in the Spring 2021 semester. They must be completed by

April 1, 2021 and submitted to the faculty senate for review and adoption. The process should be complete by October 1, 2021.

Because the FA has not yet been approved, the suggestion has been made to move the April deadline to September 1. Senators expressed concern about the exact role of the senate in the process.

2. HB2138 had been proposed in the Arizona legislature to provide alternatives to the Arizona State Retirement System for colleges and other institutions. This could result in a weakening of ASRS and an increase in employee contribution rates. The bill has been pulled from committee consideration but could resurface.
3. A nationwide search has been initiated for the COO position. The trichairs of the search committee will work together with an outside firm for this search.
4. Excellence in Teaching and Learning: Guiding Principle. Last semester, a subcommittee of the Faculty Developers Committee (FDC) created this document which was recently shared with FEC, where it was unanimously supported.
5. Values Document. Last summer, work began on this document to encapsulate the values of the faculty association, among them are equity inclusiveness, and shared governance. The document is being reviewed by FEC and a vote to adopt will be held and the next FEC meeting.

#### VI. Information Items

- a. Discussion of administration's presentation on Course Success Data. While senators expressed enthusiasm about the usefulness of this data, many expressed concerns regarding how this aggregated data might be used in the future and the fact that the senate was not involved in developing this new way of distributing the data. Discussion ensued. President Baca will forward senate concerns to administration and ask for time to solicit feedback from faculty.
- b. Signage on campus. This is an issue, especially with so few employees on campus. Students are experiencing difficulty finding locations on campus.
- c. Communication to Students. This concern was raised in an earlier senate meeting. Recommendations from the last HLC visit resulted in the restrictions on email messages sent to students.
- d. Addressing Student Club Concerns. President Baca reached out to VPSA Casteñeda. The VPSA and Connie Greenwell will visit our next senate meeting to answer questions. President Baca asked senators to send specific questions to her to review with the VPSA in their meeting immediately before the senate meeting.

#### VII. Adjourn

*Moved:* Kadel; *Seconded:* Lupu

Senate president Baca adjourned the meeting at 5:10 p.m.

## **Appendix**

### Faculty Senate Chair Report

January 28, 2021

Meeting attended by Rachelle Hall

- Continuing to review and work with the information provided in the ATD\* report. Several people will be attending the ATD conference the second week of February.
- There is a meeting today, 1/28/21, at 3:30 - 4:30 with the chairs and Scott to discuss Summer/Fall scheduling in regards to delivery modalities and our plan for returning to the campus and the classroom.
- New tutoring platform was discussed and a demonstration was provided.
  - 1 platform for all curriculum - more student friendly
  - Can transfer a student from discipline to discipline.
  - Free download for students and tutors
  - Tracking capabilities
  - Approved by District and is FERPA compliant
  - Tested at North Campus and with larger volume tutoring prefixes such as Math and English.
    - Very favorable feedback from students and tutors

*\*ATD - Achieving the Dream*