

Faculty Senate Minutes
Glendale Community College
August 27, 2020, 2:30 - 5:30 p.m.
Teleconference via Zoom

A quorum being present, GCC Faculty Senate President Tenisha Baca called the meeting to order at 3:16 pm.

Senators in Attendance: Terri Desai, Raymond Baesler, Phil Fernandez, Paul Romo, John Coughlin, Pamela Gautier, Steve Kadel, Chuck Hulihan, Kristina Burch, Ladonna Lewis, Peter Lupu, Erik Gergus, David Boninger, Lyle Clark, Robert Reavis

Senators absent: Elizabeth Saliba, Grace Paul

Guests: GCC President Terry Leyba Ruiz, Celeste Walls, Christine Jones, Louise So, Don Davis, Doug Deiss

- I. Call to Order
Meeting called to order at 3:16 p.m.
- II. Approval of the 4/23/20 Meeting A/B minutes
Approval of the 6/5/20 Meeting emergency minutes
Moved: Reavis; Seconded: Hulihan; Approved
- III. Approval of 8/27/20 agenda
Moved: Kadel; Seconded: Reavis; Approved.
- IV. Business
 - a. GCC Constitution
The constitution committee needs to review the constitution and remove any reference to faculty association membership requirements for senate membership or voting for senators. The senate secretary will place the current constitution in a shared document for review/editing by the committee.
 - b. Budget
Currently we have no source of income for the senate budget. President Baca will explore the possibility of establishing a committee to generate ideas for raising funds to be used for supporting student and adjunct faculty recognition events. Senators inquired about the possibility of requesting funds from the college.
 - c. Evaluation of Administrative Leadership
President Baca would like to formulate a plan for this evaluation to be implemented in the spring. Senators Boninger and Lewis volunteered to assist

with planning this process. Discussion ensued regarding the importance of this process as it relates to the notion of shared governance.

- d. Joint Statement Condemning Hate Speech
President Baca praised the faculty who pushed the administration to develop a joint statement. She opened the floor for discussion and feedback regarding the draft statement.
- e. Department Chair Elections
Elections this year will be online. President Baca requested any feedback or ideas regarding the best online tool to use for the elections.
- f. Recording Senate Meetings
A request was made to record virtual senate meetings for viewing later. The idea was opposed by the senate.

V. Reports

- a. Chairs - Co-Chair not present
Senator Kadel requested a written report from the chairs (see Appendix)
- b. PRRC
Senator Gergus reported that the PRRC email account received a question regarding policy on faculty displaying political messages during virtual class sessions. Discussion ensued and several resources were mentioned that could be used to provide a response to the query.
- c. Secretary
The GCC Senate webpages are now behind the employee portal. We are currently unable to edit the pages, but change requests can be submitted to the web team. Training for content editors is planned and then editing access will be restored.
- d. President/FEC
 - i. The president of FEC will attend our October 22 senate meeting. Please think about any questions you may have. In the interest of time, questions will be sent ahead of time for her to address.
 - ii. WebEx and Zoom - Faculty have expressed their displeasure with WebEx. GCC has purchased a Zoom license for faculty to use. Reach out to your department chairs if you want to be added to that license. FEC reported that IT admitted the WebEx rollout was problematic. FEC is currently working to improve communication between IT and faculty.
 - iii. Telecommuting Acknowledgement.
Currently not a requirement for faculty to complete this form.

- iv. Chancellor search. The Chancellor Search has been cancelled. At this point in time, the reason for the cancellation is unknown.
- v. FACT. Work continues. The draft document will be released for review and feedback in September. President Baca encouraged faculty to take advantage of the opportunity for feedback.
- vi. MOU for evening supervision. This was a temporary modification to the RFP to respond to schedule changes related to the pandemic. FEC worked with the administration to craft this document.
- vii. Internet filtering. MCC has finally turned off filtering and it no longer appears to be an issue.
- viii. Committee on Academic Freedom. This committee has been established with Dr. Karla Fisher and Eddie Genna as co-chairs. We'll be hearing more from them going forward.
- ix. Worst case scenario workgroup. This is a district-wide group that is developing plans for MCCCCD that would be implemented if pandemic conditions worsen.
- x. Faculty Association Website. The site has been updated. It may look and/or behave differently.

VI. Information Items

- a. Senate Meeting Dates - Calendar invitations were sent for all meetings in the fall semester.
- b. Commencement - Locations are being scouted to secure a contract if needed for the ceremony. If you have any suggestions for a location, please contact President Baca.
- c. Spring 2021 - VPAA Schulz has indicated that classes in spring 2021 will remain mostly remote. It's possible more face-to-face classes can be offered. There may also be more compressed course offerings.
- d. Enrollment Center - VPSA Casteñeda has asked that faculty members encourage students to use the chat option. The phone system has not been working well.

VII. Adjourn

Moved: Desai; *Seconded:* Reavis

Senate president Baca adjourned the meeting at 4:54 p.m.

Appendix

Department Chair Faculty Senate Update Report

- a) Departments were all given Zoom accounts for distribution among faculty.
 - i) Suggested priority because there were not unlimited accounts available. Department Chairs could follow what was best for their department and this was a suggestion on distributing the accounts.
 - (1) Residential Faculty
 - (2) Adjunct Faculty teaching Live Online
 - (3) Adjunct Faculty teaching Online
- b) Spring 2021 schedule is in progress. We are planning for the spring 2021 schedule to look very similar regarding modalities as the fall 2020 schedule.
 - i) Departments could roll the Fall 2020 schedule to Spring 2021 if that worked for the department.
 - ii) Departments could roll the Spring 2020 schedule to Spring 2021 if that worked for the department. However, the schedule that would roll would be prior to COVID-19 hitting so modalities would need to be adjusted.
 - iii) Would like to slowly add more hybrid/in-person sections if possible.
- c) COVID-19 Update
 - i) Chairs received an update on the COVID-Related Processes
- d) LDA – Last Date Attended
 - i) If you have students who do not participate in the first week of class, please drop them accordingly with a code of 43 (no show).
 - ii) After the first week of class, and faculty have made their drops based on attendance, the code 43 for a now show should no longer be used.
 - iii) College/District is looking at stiff fines from the Department of Education because of this.
 - iv) Need to be more diligent with our withdraw processes.
- e) Food Pantry is open and available for students and staff
 - i) Also have a promotion with Fry's and they have provided 50, \$50 Fry's Cards: <https://www.gccaz.edu/give-gcc/donate-now>.
- f) HT1 Center is open for student computer use

Rachelle Hall and Angela Jordan – Department Chair Co-Chairs