

## Administration Collaboration Team (ACT) Meeting Agenda & Minutes

March 6, 2024 2:00 - 4:00 p.m. A-123/Google Meet

V	Tiffany Hernandez	V	Lorelei Konopka		Auggi Erpelding	V	Monica Castaneda
V	Kerry Mitchell	V	Susan Campbell	K	Carly Zufelt	N	Doug Deiss
N	Lou Sanchez	V	Genesis Toole	N	John Heckenlaible	V	Susan Bedker
	Al Gonzalez		Kim Golis		June Fessenden	K	Bobbi Johnstone
	Joe Delgado	✓	Guest: Alexander Patrick-Rolando	V	Guest: Angela Schwendiman		
	Esmeralda Acosta - Notes						

AGENDA						
1. Alamo College District & Basic Needs (2-2:30pm)	Angela S. & Genesis Toole					
2. DEI Update (2:30-3pm)	Alexander Patrick-Rolando					
3. 4DX Report Out	All					
4. Approval of <u>2/14/24 Minutes</u>	All					
5. President's Announcement & Updates	Tiffany Hernandez					
a. 60th Anniversary Team						
6. Student Life Items	Genesis Toole					
a. Gaucho Guests						
b. Commencement Campus Services						
7. Other						

## **DISCUSSION**

1. Alamo College District & Basic Needs (2-2:30pm)

Angela S. & Genesis Toole

- a. See <u>presentation</u>
- b. 8-year process for Alamo to build the advocacy center
- **2.** DEI Update (2:30-3pm)

Alexander Patrick-Rolando

- a. How does ACT engage with DEI council members? Member list will be shared.
  - i. This is an opportunity to find intentionality in different meeting groups.
- b. Can the DEI Council be added as an option for the faculty committee assignments? Yes, but may be a challenge with onboarding new members suggest creating an onboarding Canvas course for new faculty and staff members and perhaps have alternating terms (3-yr term).
- c. See <u>Seal of Excelencia slides</u> Seal of Excelencia application is open from March-June with reapplication every 3 years, there are also program awards that you can apply for STEM would be great for this and has 8 years of data.
  - i. Where will organization of the Seal work live (e.g., DEI Council, IE)?
  - ii. Support opportunities to look at as well to support this journey<a href="https://www.edexcelencia.org/seal/seal-excelencia-technical-assistance-opportunities">https://www.edexcelencia.org/seal/seal-excelencia-technical-assistance-opportunities</a>
  - iii. Tableau can be built to collect data
  - iv. Seal of Excelencia Framework
- **3.** 4DX Report Out

ΑII

**4.** Approval of <u>2/14/24 Minutes</u>

Αll

- a. Approved
- 5. President's Announcement & Updates

Tiffany Hernandez

- a. 60th Anniversary Team
  - i. Suzanne needs support to do the work and more ideas.
  - ii. Need to identify a core team.
- 6. Student Life Items

Genesis Toole

a. Gaucho Guests

- i. Could we create a Gaucho Guest pass that waives GCC's liability to use certain areas with specific guidelines and possibly apply a fee? Open space areas are accessible to guests but not locked areas as of right now. Core interest is community engagement.
  - 1. Auggi and Genesis will work on some guidelines.
- b. Commencement Campus Services
  - A skeleton crew with limited services will be available in certain areas on commencement day.
  - ii. Spring Break the Chancellor wants to make sure we communicate to the community and campus that we are out of the office and in case of an emergency to contact college police and for EC items Lou Sanchez and Genesis Toole will be on call give John details to post on the website.

## 7. Other

- a. Al needs feedback on where offices affected by remodeling will relocate.
- b. Congratulations to Kerry on his retirement!